

NOTES: SBI PROJECT

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Kelly Erlandson / Kit Boesch Meeting

June 26, 2006

Functions of the Coordinator

1. Schedule and chair team meeting monthly.
2. Do agendas, minutes, distribute minutes
3. Be the contact person for presentations
4. Maintain materials for presentations
(Folders are LCAD-500; Pocket Booklet for DOCs; Pre/Post Survey Data, etc.)
5. Coordinates presentations to health care professionals.

General Information

- A. Since December 2005 they have done 10-12 presentations.
- B. Training Time Flexible – 30-90 Minutes
- C. List of possible new members available, for team.
- D. Data needs to be kept from every presentation.
- E. 05-06 Budget=\$5,897. Appears we have spent \$2,312.39 and have a balance of \$3,584.61 remaining. Kelly will submit one more bill. The rest will be used as we roll into a new year to continue the project.
- F. New grant – No response yet. We should hear in the fall.
- G. What responses do DOC's give if a client scores:

Level A: No Problem

"Congratulations"

Level B: Appears to be some problems

"Would you be willing to cut back?" Present info on safe limits.

Level C: Chemical Dependency Issues

"Your score indicates some real concerns. Would you consider quitting? Here are resources that could help you do a drug/alcohol assessment. Handout options/choices."

- H. Data has been kept on all presentations including place/date/presenters/# of attendees/titles (doc's nurses, etc.).

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Issues of Concern:

1. Due to illness and/or schedules, the presentation team has dwindled. They have included: Stephanie McCarthy-LMEP (4th yr resident—V. Busy); Harlan Schriener-Pediatrician (health concerns); Dr. Bob Osborn-Psychiatrist (health concerns); Joe Rogers-Gynecologist (semi-retired); Karen McCaine-Intervention Nurse (BryanLGH); Kelly Madigan Erlandson-LCAD Independence Center; Otto Schultz-LADC, Minister.
2. Kelly has resigned. We discussed several frustrations which will be addressed but time was also a challenge. Kit is working on a replacement.

Some other great names have come forward. We will have a new coordinator by September, if not before. Kit thanked Kelly for her hard work to-date.

3. Some presenters are paid.... some are not. Oops! We need to decide if we are going to pay an honorarium to presenters and then do it across the board.
4. We need to establish a clear target audience with a goal of number of attendees and number of presentations for 2006-2007. Then, of course, we need to train a core of trainers who can make the presentations throughout the year on a rotating basis.

Next Steps

There is an SBI meeting on July 6, at noon, at the Independence Center: Kelly already has the agenda set and will be sending it out. We briefly discussed taking August off to regroup. The September meeting will be facilitated by Kit. She will introduce the new coordinator and the group will set goals for the coming year. Kit envisions this will then become a quarterly meeting with the coordinator organizing the presentation in-between.

So between now and mid-July, Kelly will get Kit the written program materials; a copy of the most recent data sheet; a copy of the pre/post survey; the list of potential presenters for 2006-07, and an email list of the current team members. Kelly will also turn in a final expense request.

Kelly—This was a great meeting. Thanks for your time and all the work you've done. We hope you will continue to work as a presenter with the team.

Kit Boesch

